

Oshkosh Public Library Board of Trustees
Agenda – December 22, 2016
Main Entry Lobby, 106 Washington Avenue

Please note: The next full regular meeting will be held on January 26, 2017.

AGENDA

ACTION
REQUIRED

PAGE

Call to Order: 7:30 a.m.

Public Comments

Consent Agenda:

1. Minutes of the Regular Meeting of December 1, 2016
2. Regular Vouchers Payable – \$ 349,734.36
3. Special Fund Vouchers Payable - \$ 386.60

YES

342
343-344
345

Trustee Reports and Comments

NO

Future Agenda Items

NO

Adjournment

Next Meeting Scheduled

January 26, 2017 at 4:00 p.m.

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
December 1, 2016

The Regular Meeting of the Library Board of the Oshkosh Public Library was held on December 1, 2016 and was called to order at 4:00 p.m. by Board President Kim Molitor. The meeting was held in the Meeting Room at the Oshkosh Public Library. Present were: Kathy Bermingham, Lurton Blassingame, Christine Melms-Simon, Kim Molitor, Denise Parrish, Amy Sitter and Bill Wingren. Absent were: Bob Biebel, Kristy Bradish, Stan Mack and Dave Romond. Others present were: Jeff Gilderson-Duwe, Library Director; Vicki Vandenberg, Library Assistant Director; Lisa Voss, Head of Library Development; JoAnn Brewer, Library Assistant II; Sharon Schwartz, Librarian and Julie Schmude, Administrative Coordinator.

Public Comments: None

Consent Agenda Items:

Regular Meeting Minutes - of the October 27, 2016 regular meeting of the library board.

Financial Reports - October 2016 Regular Vouchers Payable in the amount of \$256,821.26
- October 2016 Special Funds Vouchers Payable in the amount of \$594.19
- 2017 Schedule of Library Closings
- Library – Friends Memorandum of Understanding

Motion to approve the Consent Agenda. **Motion:** Sitter; **Second:** Wingren; **Vote:** Unanimous.

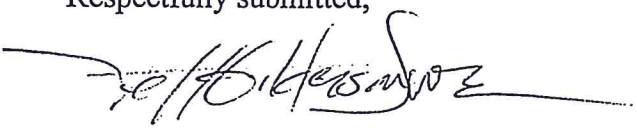
Motion to approve the 2017 Library Closings. **Motion:** Bradish; **Second:** Blassingame; **Vote:** Unanimous.

Motion to approve the Library – Friends Memorandum of Understanding. **Motion:** Sitter; **Second:** Blassingame; **Vote:** Unanimous.

Motion to approve the 2017 Pay Plan. **Motion:** Sitter; **Second:** Wingren; **Vote:** Unanimous.

Motion to adjourn the regular meeting at 4:55 p.m. **Motion:** Bermingham; **Second:** Sitter; **Vote:** Unanimous.

Respectfully submitted,


Jeff Gilderson-Duwe,
Secretary

Julie Schmude, recorder

mc

**Oshkosh Public Library
Vouchers Payable
November 2016**

	<u>Invoices</u>	<u>Totals</u>
<u>239-1060-6102 - Regular Pay</u>		
Salaries & Wages	<u>140,897.79</u>	140,897.79
<u>239-1060-6300 - Fringe Benefits</u>		
FICA / Social Security	10,249.66	
Wisconsin Retirement	8,575.53	
Group Health Insurance	27,884.78	
Group Dental Insurance	1,084.52	
Group Life Insurance	531.24	
Unemployment Compensation	<u>0.00</u>	48,325.73
<u>239-1060-6401 - Contractual Services</u>		
K and C Pest Control	290.00	
Oshkosh West Madrigals	100.00	
T and L Janitorial Services	2,955.59	
Winnefox Library System	<u>101,986.23</u>	105,331.82
<u>239-1060-6426 - Maintenance Machinery, Equipment & Structures</u>		
Gartman Mechanical Services	224.21	
Riesterer & Schniell, Inc.	<u>514.88</u>	739.09
<u>239-1060-6448 - Special Services</u>		
Advanced Disposal Services	<u>361.00</u>	361.00
<u>239-1060-6458 - Conference & Training</u>		
Joan Kaeding	<u>20.52</u>	20.52
<u>239-1060-6471 - Electricity</u>		
Wisconsin Public Service	<u>6,102.55</u>	6,102.55
<u>239-1060-6474 - Gas Service</u>		
Constellation Energy Services - Natural Gas LLC	<u>714.94</u>	714.94
<u>239-1060-6475 - Telephones</u>		
City Revolving Charge	<u>220.01</u>	220.01
<u>239-1060-6483 - Comprehensive Liability</u>		
City Revolving Charge	<u>110.00</u>	110.00
<u>239-1060-6505 - Office Supplies</u>		
Amazon (pc)	374.03	
Demco	807.67	
Dollar Tree (pc)	12.00	
ELM USA, Inc	72.95	
General Book Covers	795.95	
Polyline	124.69	
Staples	<u>518.82</u>	

**Oshkosh Public Library
Vouchers Payable
November 2016**

	<u>Invoices</u>	<u>Totals</u>
		2,706.11
<u>239-1060-6517 - Supplies/Repair Parts</u>		
Jackson Glass, Inc	12.00	
Kitz & Pfeil Hardware, Inc.	88.49	
Neher Electric Supply Inc.	97.20	
Pingry-Caswell	<u>372.41</u>	570.10
<u>239-1060-6575 - Library Materials</u>		
Amazon (pc)	1,355.58	
American Psychology Association (pc)	44.85	
Baker & Taylor	10,246.42	
Blackstone Audio	52.71	
Bottom Line Personal	39.00	
Cengage	502.70	
Center Point Large Print	249.56	
Gannett (pc)	1,424.06	
Houchen Bindery	69.90	
Infogroup	4,485.00	
Ingram	298.51	
Kirkus Reviews	199.00	
Microsoft (pc)	5.25	
Midwest Tape	68.97	
Oshkosh West High School	48.00	
Penguin Random House	372.75	
Quality Books	1,857.65	
Recorded Books	1,135.90	
Regent Book Company	16.06	
Thomson Reuters	292.84	
Winnefox Cooperative Technical Services	24.96	
Winnefox Library System	<u>20,000.00</u>	42,789.67
<u>239-1060-6587 - Gift Expenditures</u>		
Satori Imports (pc)	<u>80.00</u>	80.00
<u>239-1060-6589 - Other Materials & Supplies</u>		
Dominos (pc)	36.69	
DPI	56.10	
Hobby Lobby (pc)	143.54	
Jo-Ann Fabric & Craft	74.85	
Oriental Trading (pc)	80.68	
Route 41 Pizza, LLC	81.57	
Sherwin-Williams Co	<u>291.60</u>	765.03
		<u>349,734.36</u>

Oshkosh Public Library
Special Fund Vouchers Payable
November 2016

	<u>Invoices</u>	<u>Totals</u>
<u>239-1060-1327 - OPL Collection Improvement Fund - Herman Hoxtel Fund</u> Baker & Taylor	<u>18.12</u>	18.12
<u>239-1060-1327 - OPL Collection Improvement Fund - Schuster</u> Baker & Taylor	52.92	
Center Point Large Print	<u>173.76</u>	\$226.68
<u>239-1060-1327 - OPL Collection Improvement Fund - Steven Zellmer</u> AHSGR	<u>50.00</u>	\$50.00
<u>239-1060-1327 - OPL Memorial Fund</u> Amazon	22.93	
Baker & Taylor	<u>68.87</u>	\$91.80
<u>Total</u>		<u>\$386.60</u>

